

Town of Lyme
Select Board Meeting
Minutes for April 3rd, 2014
Approved: April 10, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Chief O'Keefe (Police Chief), Fred Stearns (Road Agent), David Robbins (Planning & Zoning Administrator) and Dina Cutting (Administrative Assistant).

1. Chair Smith called the Select Board meeting to order at 8:05AM.
 2. Stearns: The board reviewed various issues with Stearns:
 - Stockpiling material at Dartmouth Skiway for future work on Dorchester Road.
 - The highway department has been busy steaming culverts.
 - A water issue was discussed on Derby Lane.
 - The roller is in the works, attorneys are working on the lease agreement.
 - Select Board noted a terrific job working with Caldwell logging to remove hazardous trees on Highbridge Road. Cutting will request copies of Intent to cuts go to Stearns in the future to review locations for future hazardous tree removals.
 - Various TriAx samples were discussed and reviewed. The board thanked Stearns for arranging the demonstration-workshop with TriAx at the Roads Committee meeting.
 3. Jenks moved to approve the minutes of the March 27, 2014 meeting. Seconded by MacKenzie. Reviewed minor changes. Voted unanimously in favor.
 4. Matters arising:
 - The board reviewed a memo from the Town's insurance company concerning putting a dock in at the boat rack location for community members to use for entrance to the pond for adults who wish to swim at their own risk. Carl Wagner, risk management advisor for Health Trust, INC noted that if the Select board chooses to allow this dock to be put in he strongly recommended that a dock for this purpose NOT be in the proximity to the roped area of the beach so that the effects of the lifeguards are not undermined. Secondly, the dock should be posted with the following language:
 1. Swimming area not monitored by lifeguards
 2. No one under 18 allowed to swim from this location
 3. SWIM AT YOUR OWN RISK
- The Select board recommended the Recreation Commission push ahead with this idea with the above recommendations in mind.
5. Public Comment: None
 6. Manifest: None
 7. The select board signed warrants for the following Report of Wood Cut:
 - Green, Thomas- Map 406 Lot 15-\$433.34
 - Shelby, Eva-Map 416 Lot 22-\$4,169.28
 - Sargent, Avery-Map 407 Lot 131-\$337.82.
 8. Application for Current Use was approved for Stanhope Lumber Co. INC-Map401 Lot 17 putting 5.3 additional acres into CU. Total acreage will be 15.8
 9. Appointment of Officer & Oath of Office was approved and signed for Mike Novello-Energy Committee – March 2017
 10. Fisher Bridge permitting was discussed. The sense of the board was to move ahead in accordance with the memo from Scott Williams, Pathways consultant dated March 28th, 2014. This will cost between \$1,500 and \$2,500 as long as this satisfies DES.

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11. Resignation of Beach supervisor and Pond Program coordinator. The board discussed job descriptions and an advertisement for these part-time seasonal positions. MacKenzie and Cutting will review and send draft job descriptions for the next Select board meeting. Advertisements for these positions will be sent out ASAP with a 3 weeks deadline.
12. David Robbins, Planning & zoning administrator came to discuss the permitting requirements for the River Road south. Robbins requested clarification. After a brief discussion the permit will need to address ditching and a small section of bank. Eventually the culverts and full bank fix will need to be addressed but for now funding is limited to ditching.
13. Roadside mowing: The board reviewed the proposals. MacKenzie moved to have Orchitt Mowing mow the town's roadsides for the 2014 season at \$67.50 per hour. Seconded by Jenks. This will be more cost effective than having the Highway department mow, and it will also free up the highway department to continue to do road maintenances and repairs. Motion voted unanimously in favor.
14. The board reviewed the draft of the Administrative Assistant. Jenks will review and send to all members for comments. Back to the next meeting for review and changes.
15. Committee & Commission reports:
 - Roads Committee had a workshop concerning TriAx and various types of geo grid.
16. Wastezero quote was approved. Lyme transfer Station bags will be ordered.
17. Flag Pole at Town Offices: Stephen Rich suggested the board consider installing a flag pole. After a brief discussion it was the sense of the board to have Chief O'Keefe order a 16' flag pole and Smith and O'Keefe will install it as soon as possible.
18. 79-F-Smith will discuss this with Assessing agent Calder in the coming weeks for more information to consider.
19. Town Clerk Jenks reported the part-time deputy Town Clerk, Rebeca Wheeler has resigned her position. Jenks will consider the next course of action.
20. There being no further business Smith moved to adjourn at 10:15AM. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting